



**POLICY 3.8**  
**RESTRICTIONS ON OPEN TENDERS, QUOTATIONS & REQUESTS**  
**FOR SERVICES**

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Department: Finance

Date Approved: April 19, 2013

Rescinds:

Board Res. No: 063/04/19/13

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**PURPOSE:**

To regulate the consideration of services of contractors or suppliers who have initiated litigation against the Peace Regional Waste Management Company.


**SCOPE:**

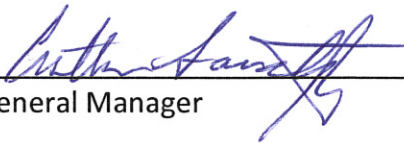
This policy applies to any and all contracts or agreements that the Company enters into.

**POLICY:**

- 1) No tenders, quotations or supply of services shall be considered by any contractor or supplier of services who has initiated a litigation process with the Company. No consideration will be given for a period of five years from the conclusion of the litigation.
  
- 2) The following exceptions will apply where:
  - a) There is only one supplier available, with the approval of the General Manager.
  - b) There is a legal obligation to do so such as a current contract or inter-municipal agreement.
  - c) The product or service is exclusively supplied by either license, patent or regulated by bodies such as the C.R.T.C. or the Alberta Energy and Public Utilities Board.
  - d) In the case of emergency, where health, safety and preservation of municipal infrastructure are at risk.
  - e) Prevented by funding agencies, such as funding dictated by the Public Works Act.
  - f) It is approved by the Board
  
- 3) Upon the initiation of litigation, the General Manager shall notify the contractor or supplier of services of this policy.

- 4) If any tenders or quotations are received from a litigant, quotations and tenders shall not be considered and will be returned. In the case of sealed tenders, they shall be returned unopened if identified.

  
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Chairman

  
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General Manager