

Accomplishments 2017

Site and Operation Improvements

- We constructed 5 new cells in the Phase 2, Industrial Landfill.
- Our Class III Compost Pad was completed and utilized this year. We are now able to accept yard waste for composting. The compost will be used for future capping of landfill cells.
- A new recycling depot was added on River Road in Peace River that included new yard waste bins as well as our other recycling streams.
- Added the additional service of Confidential Document Shredding at the Eco Centre
- We worked with our Transfer Station Contractors to landscape and improve usability at all the transfer stations over the summer. Improvements included moving recycle depots for better access, landscaping to improve drainage and aesthetics and painting.
- K&K Metals were in to process and remove our scrap metal pile.
- We rented a shredder to process our wood pile this summer. Wood chips are used for alternate daily cover and wet weather access pads at the landfill.
- Scalehouse computers have been updated for 2017.
- We upgraded our loader and excavator at the landfill.
- A tilt deck truck was added to our fleet for hauling bins.
- The Town of Peace River's Spring Cleanup ran from May 12th to 22nd. The Fall Cleanup ran from September 29th to October 9th. This year we placed recycling bins and pallets for Electronics at the cleanup site, which worked especially well for electronics.
- Northern Sunrise County's Spring Cleanup ran from May 23rd to June 4th. The Fall Cleanup ran from October 10 to October 22.
- We explored options for the administrative contract for PRWMC. We have decided to stay with Northern Sunrise County for another year.
- Asphalt shingles will now be segregated from Municipal Solid Waste to be ground up and repurposed to road and parking surfaces within the landfill.
- Mattresses are now being segregated and shipped to a recycling facility in Edmonton. Sea Cans have been purchased for dry storage.
- Excess plastic bales are now being stored at the landfill.

- We developed a new safety orientation at the Eco Centre for better traffic flow and safety for commercial, business and residents visiting our facility.
- Eco Centre staff restructured the front parking area to add an additional 6 parking spaces for the Put & Take and to allow for more space between the loading ramp and staff parking area. Large rocks were added out front around the yard grass areas to enhance the look and match the rock work of the landscaping in the back of the Eco Centre.

Design and Approval Process of a New Greenzone Class II Landfill

- A site has been selected.
- A preliminary design for a Class II Landfill has been completed for this site
- We have completed the preliminary test drilling program to confirm that there are suitable hydrogeological conditions for the construction of landfill cells.
- A more detailed hydrogeological investigation will need to be carried out on a 200 m grid spacing. We have received a proposal from DMI to clear the proposed areas needed to perform this work.
- The consultation process involving First Nations and Public Lands is ongoing.

Public Education

- Our brochures to promote recycling and our facilities were updated for 2017.
- Our Eco Centre Manager and an Alberta Environment and Parks representative collaborated their efforts this year to promote several recycling programs and trade shows and schools. The backyard composting program was particularly successful.
- We participated in the Peace River Chamber of Commerce Trade show.
- A Backyard Composting display has been constructed behind the Eco Centre.
- Several local schools have toured the ECO Centre in 2017.

- Alberta Recycling gave our Electronics Recycler, Recycle Logic, the opportunity to participate in a program with Alberta schools to collect electronics as a school fundraiser. We provided a drop-off location and local promotion for this event. We ran an electronics roundup for the schools from February 21st to March 17th at the Eco Centre. We developed posters for advertising and Norm Brownlee and Michael Atkinson visited area schools to promote this event.
- We participated in Alberta Recycling's 2017 Municipal E-Waste and Paint Roundup Program. An open house, bar-b-que, and tours took place.
- An open house was held at the ECO Centre on October 21st to promote National Waste Reduction Week. Tours, snacks, and recycling education was provided to several school tours.

Employee Development and Safety

- Yearly Safety Audits have been done on the Transfer Stations, ECO Centre, and Landfill.
- Our AMHSA certified Auditors have completed an External COR Audit through AMHSA for the Town of Valleyview.
- Our Safety Awards Program was maintained in 2017 with good participation from all staff.
- The PRWMC Safety Policy, Emergency Response Plan, and HSE Manual has been reviewed and updated in 2017.
- The Workaware Program, that tracks safety and maintenance, continues to improve employee safety and the maintenance of our assets.
- We participated in the Government of Alberta's STEP Program by hiring 3 Summer Students through the program. They did an amazing job keeping up with internal and external litter picking and grass cutting this year. They also surveyed residents at the Eco Centre regarding recycle habits and facility satisfaction.
- Two operators and the General Manager have renewed their Landfill Operators Certificates. We have 4 Certified Landfill Operators employed at this site.

- We developed and conducted a public survey of the Eco Centre facilities and services. Useful information and metrics were gathered and shared with the Board.
- Staff and Directors participated in the following courses and conferences:
 - The Landfill Supervisor and the General Manager attended the Composting Course held on February 21, 2017 in Olds AB.
 - The Landfill Supervisor and General Manager attended the AB Care Spring Seminar held in Olds February 22 – 24, 2017.
 - The General Manager attended the Spring and Fall Solid Waste Manager Meetings held in Grimshaw.
 - The General Manager attended SWANA's Manager of Landfill Operations (MOLO) Course in March.
 - One Director and the General Manger attended the SWANA Spring Conference in Saskatoon from May 17 to 19th.
 - The General Manager attended the SWANA AGM and director's meeting on May 16th.
 - Two directors and the General Manager attended the Alberta Care Fall Conference in Leduc on September 6, 7 and 8th.
 - The Eco Centre Manager and the General Manager attended the RCA It Takes a Village Conference in Lake Louise from October 11 – 15th.
 - The General Manager participated in a Swana Directors Meeting on November 30th in Edmonton.
 - The General Manager participated in an Alberta Care Joint Meeting with Regions 1 -5 on December 1st. in Nisku.
- Monthly Safety Meetings took place as scheduled on the third Thursday of each month.
- The Eco Centre held regular monthly staff/ safety meetings.
- The Eco Centre Manager and General Manager attended many Chamber of Commerce functions this year.

Administration and Contracts

- The Transfer Station Operation Contract for Cadotte Lake and Little Buffalo Transfer Stations has been renewed for a period of 2 years.
- An annual contract for Payroll and Administration was signed.
- Our 2016 financial audit has been completed.
- A contractor has been given the approval to proceed with steps necessary to locate a new landfill site within the Greenzone of Northern Sunrise County.