



## POLICY 2.3 TRANSFER STATION POLICY

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Department: Administration

Date Approved: June 17, 2013

Rescinds:

Board Res. No: 087/06/17/13

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### **PURPOSE:**

To indicate what items can be accepted at the Transfer Stations, and the hours and locations of the Transfer Stations.

### **SCOPE:**

This policy applies to individuals accessing the Transfer Stations.

### **POLICY:**

1. Locations and Hours of Operation of the Transfer Stations see 'Schedule A'. All dates and times are subject to change by the authority of the General Manager.
  
2. Items Accepted at the Transfer Stations:
  - i. Residential sanitary refuse
  - ii. Residential yard/garden refuse
  - iii. Recyclable wastes to be placed in recycle bins (newspaper, mixed paper, magazines, plastic milk jugs, mixed plastics, glass, & cans) and cardboard in designated bin
  - iv. Only small amounts of wood are to be accepted
  - v. Car and truck tires – non-commercial
  - vi. Empty pesticide containers
  - vii. White goods (i.e. stoves, refrigerators, hot water tanks, dishwashers, dryers, and other small appliances.) *NOTE: There is a charge for these items.*
  
3. Items Not Accepted at the Transfer Stations:
  - i. Hazardous waste
  - ii. Liquid waste or waste containing free liquid
  - iii. Waste oil
  - iv. Burning or hot wastes
  - v. Medical waste
  - vi. Agricultural or vehicle parts
  - vii. Inert demolition materials (concrete, rubble, shingles)
  - viii. Non-hazardous commercial and industrial solid waste

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- ix. Dead animals
- x. General metals (i.e. eave troughs, satellite dishes, wire, pails, barrels, siding, iron, steel, metal banding, pipe, cable, swing sets, lawnmowers)
- xi. Construction, renovation or demolition waste
- xii. Auto hulks

- 4. The Company has Agreements with Contractors who operate and manage the Transfer Stations on the Company's behalf.
- 5. During the hours of operation at each of the Transfer Stations, the Contractors (themselves) are required to be on-site at all times.
- 6. Truckloads of Brush, Trees, and/or wood will not be accepted at Transfer Stations and can be taken to the Landfill.
- 7. Treated/Painted wood must be taken to the Landfill.
- 8. Spring and Fall Clean-ups:
  - a. Northern Sunrise County and the Village of Nampa host joint Spring and Fall clean-up at the same time, and those residents are encouraged to take their items to the Northern Sunrise County Transfer Stations.
  - b. Town of Peace River hosts a Spring and Fall clean-up where their residents are encouraged to take their items to the Town of Peace River's Public Works Yard.
  - c. Dates for the Spring and Fall clean-ups will be announced by each Municipality one month prior to the Clean-up. Announcements will be made in one or more of the following ways; newspaper, radio station, municipal website, newsletter, social media, flyer, etc.

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Chairman

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General Manager

Chairman: \_\_\_\_\_

General Manager: \_\_\_\_\_



**POLICY 2.3  
TRANSFER STATION POLICY**

**‘SCHEDULE A’**

<b><i>Location</i></b>	<b><i>Day</i></b>	<b><i>Time - Summer (Daylight Savings)</i></b>	<b><i>Time - Winter (Daylight Savings)</i></b>
<b>Cadotte Lake</b>	Monday	2:00 p.m. – 6:00 p.m.	10:00 a.m. – 2:00 p.m.
NW-16-86-15-W5	Thursday	10:00 a.m. – 2:00 p.m.	10:00 a.m. – 2:00 p.m.
<b>Little Buffalo</b>	Tuesday	2:00 p.m. – 6:00 p.m.	10:00 a.m. – 2:00 p.m.
SE-15-86-14-W5	Friday	10:00 a.m. – 2:00 p.m.	10:00 a.m. – 2:00 p.m.
<b>Harmon Valley</b>	Monday	4:00 p.m. – 8:00 p.m.	3:00 p.m. – 7:00 p.m.
NW-31-81-18-W5	Thursday	10:00 a.m. – 2:00 p.m.	10:00 a.m. – 2:00 p.m.
<b>Reno</b>	Tuesday	4:00 p.m. – 8:00 p.m.	3:00 p.m. – 7:00 p.m.
NW-36-81-22-W5	Friday	10:00 a.m. – 2:00 p.m.	10:00 a.m. – 2:00 p.m.
<b>Marie Reine</b>	Wednesday	4:00 p.m. – 8:00 p.m.	3:00 p.m. – 7:00 p.m.
NW-36-81-22-W5	Saturday	4:00 p.m. – 8:00 p.m.	3:00 p.m. – 7:00 p.m.
<b>Nampa</b>	Monday	10:00 a.m. – 2:00 p.m.	10:00 a.m. – 2:00 p.m.
NW-19-81-20-W5	Wednesday	10:00 a.m. – 2:00 p.m.	10:00 a.m. – 2:00 p.m.
	Saturday	10:00 a.m. – 2:00 p.m.	10:00 a.m. – 2:00 p.m.

All Transfer Stations will be closed on Christmas Day and New Years Day.

*NOTE:* All dates and times are subject to change by the authority of the General Manager

Chairman: \_\_\_\_\_

General Manager: \_\_\_\_\_